



## DAGMEC Training Manual for Residency Management Suite (RMS) by New Innovations

TOPIC:                   **Immunizations**

LOCATED:              Personnel Data > Tools > Demographics Editor

IMPORTANCE:          Required data

The following immunization records, **including issue date**, will be tracked in RMS for each resident:

- PPD Skin Test (or Chest X-ray or PPD Questionnaire) – all that apply
- Measles, Mumps, Rubella (MMR)
- Varicella (Chicken Pox) Titer
- Hepatitis B Vaccine (Dose 1, Dose 2 and Completed Dose)
- Rubella Titer
- Small Pox Vaccine (if applicable)
- Tetanus/Diphtheria (DPT)

Each hospital has a slightly different way of tracking this data and the names of the vaccines are slightly different, so we will standardize when we feel it is appropriate. The TB testing is the only test that is done annually, so our database will have to be updated on a regular basis.

The Director of Medical Education at the employing institution will be responsible for obtaining current immunization data for each resident they employ. They will provide that data to the DAGMEC staff.

The DAGMEC staff will input the data into RMS. At the beginning of each month, the DAGMEC staff will run a report of all immunizations in the database, and will send the report to the appropriate DME.

Each hospital will need to determine if there are additional personnel in their institutions that need privileges in RMS to view this data (i.e. employee health staff or infection control staff). These users will be set up with a “view only” privilege in demographic data. These employees will be assigned to the appropriate Medical Education department, in RMS.

5/10/04: Approved by DAGMEC Executive Committee

5/27/04: Approved by the Graduate Medical Education Committee